

EXECUTIVE DECISIONS TAKEN BY DELEGATED OFFICER NOTICE OF DECISION

THIS SECTION TO BE COMPLETED BY THE PORTFOLIO HOLDER AND CONTACT OFFICER

TITLE OF DECISION: ELECTORAL PRINTING AND GRAPHIC SERVICES			
NAME OF DECISION TAKER:	SUSAN PARSONAGE		
POSITION AND RESPONSIBILITY HELD:	CHIEF EXECUTIVE		
CONTACT OFFICER:	LISA VINES		
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Details of Decision:			
Award of contract for Electoral Printing and Graphic Services to Electoral Reform Services (ERS).			
Reasons for the decision:			
Lancaster was included in a tender process for a Framework Agreement for Electoral Printing and Graphic Services with 9 other local authorities from Lancashire and Merseyside. The tender process was led by Sefton Council.			
Following final evaluation of the tenders received, Sefton Council recommended that the contract be awarded to Electoral Reform Services (ERS).			
IS THE DECISION URGENT			
Yes /No			
PLEASE DELETE AS APPROPRIATE AND GIVE REASONS FOR URGENCY BELOW:			
N/A			
I CONFIRM THAT I HAVE BEEN CONSULTED ON THE ABOVE DECISION AND THAT IT IS URGENT AND REASONABLE IN ALL THE CIRCUMSTANCES. (IN ACCORDANCE WITH SECTION 17 OF THE OVERVIEW & SCRUTINY PROCEDURE RULES)			
SIGNATURE OF THE OVERVIEW & SCRUTINY CHAIRMAN: N/A			
SIGNATURE OF DECISION TAKER:	Susan Parsonage		
DATE:	14.09.18		
<i>THIS SECTION TO BE COMPLETED BY DEMOCRATIC SERVICES</i>			REF NO.
			ODD13
DATE DECISION TAKEN:	14.09.18	DATE RECEIVED BY DEMOCRATIC SERVICES:	14.09.18
DATE DECISION PUBLISHED:	14.09.18	IMPLEMENTATION DATE (publication day + 5 working days):	24.09.18